

WITTON GILBERT PARISH COUNCIL

G. Thompson
Clerk to the Council
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7 Hillside
Witton Gilbert
DH7 6RB
30th April 2013

PUBLIC NOTICE

The Annual Meeting of the Parish will be held on Tuesday 7th May 2012 at 6.00 p.m. in the Boardroom Cooper Hall and will be followed at 6.05 pm by the Annual General Meeting of the Parish Council & the business to be transacted at both meetings is set out below.

The meetings will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx. 15 minutes in total and shall be at the Chairman's discretion.

Agenda

Agenda Annual Parish Meeting: -

1. Minutes of previous meeting.
2. Matters arising from those minutes.

Agenda Annual General Meeting: -

1. Apologies for absence (**Members please note that three members are required for a quorum for the meeting**)
2. Appointment of Chairman & signing of Declaration of Acceptance of Office
3. Vacancy for Councillors.
To co-opt to the Council 2 persons as Councillors of Witton Gilbert Parish Council
4. Appointments.
 - a. Vice Chairman.
 - b. Personal Committee (5)
 - c. Personal Appeals Committee (4)
 - d. Allotments Committee (4) + 2 nominations from Witton Gilbert Garden Association
 - e. Complaints Committee (5)
 - f. Delegate to Village Hall.
 - g. Delegate to Association of Councillors.
5. Declaration of interests
6. Neighbourhood Plan
 - a. To consider the formation of a Neighbourhood Plan Committee to consist of the Chairman, 2 Parish Councillors & three residents of the village to develop the need, provision & implementation of a Witton Gilbert Neighbourhood Plan.
 - b. To appoint the Chairman & 2 Parish Councillors to the Neighbourhood Plan Committee
7. Date and time of meetings.
8. Allotment rents.
9. Questions and comments from the electors of the parish.
10. Village Warden.
11. Police Report
12. Minutes of Parish Council meeting held 2nd April 2013.
13. Matters arising from those minutes. (**For information only**)
Witton Gilbert Bowls Club – Letter of thanks for financial assistance.
14. Correspondence.
John Hewitt – Application to keep hens on allotment gardens.
Valerie Leckenby – Application for an allotment Garden.
Witton Gilbert Parish Development Group - Application for financial assistance.
15. Accounts for payment.
16. Reports.
17. Play Equipment Provision.
18. Notice of motion.

Yours sincerely



George Thompson
Clerk to the Council

Residents of the village are welcome to attend meetings of the Parish Council. They may speak on any agenda item at the discretion of the chairman but may not vote