

# WITTON GILBERT PARISH COUNCIL

G. Thompson  
Clerk to the Council  
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7 Hillside  
Witton Gilbert  
DH7 6RB  
30<sup>th</sup> April 2014

The Annual Meeting of the Parish will be held on Monday 12<sup>th</sup> May 2014 at 6.00 p.m. in the Boardroom Cooper Hall and will be followed at 6.05 pm by the Annual General Meeting of the Parish Council & the business to be transacted at both meetings is set out below.

The meetings will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx. 15 minutes in total and shall be at the Chairman's discretion.

## Agenda

### Agenda Annual Parish Meeting: -

1. Minutes of previous meeting.
2. Matters arising from those minutes.

### Agenda Annual General Meeting: -

1. Apologies for absence (**Members please note that three members are required for a quorum for the meeting**)
2. Appointment of Chairman & signing of Declaration of Acceptance of Office
3. Appointments.
  - a. Vice Chairman.
  - b. Personal Committee (5)
  - c. Personal Appeals Committee (4)
  - d. Allotments Committee (4)
  - e. Complaints Committee (5)
  - f. Delegate to Village Hall.
  - g. Delegate to Association of Councillors.
4. Declaration of interests
5. Date and time of meetings.
6. Allotment rents.
7. Questions and comments from the electors of the parish.
8. Annual Accounts and report of Internal Auditor.
9. Village Warden.
10. Police Report
11. Minutes of Parish Council meeting held 7<sup>th</sup> April 2014.
12. Matters arising from those minutes. (**For information only**)  
Witton Gilbert Bowls Club – Letter of thanks for financial assistance.
13. Correspondence.  
G Hall – Application to erect a 6ft x 8ft shed on allotment 5a  
St Michaels and All Angels Church - Application for financial assistance.  
Witton Gilbert Playgroup - Application for financial assistance.  
AON – Insurance renewal.
14. Accounts for payment.
15. Reports.
16. Neighbourhood Plan
17. Councillor Simpson will propose in line with his notice of motion that the Council purchase a supply of dog poo bags for distribution in the Village.
18. Notice of Motion

Yours sincerely



George Thompson  
Clerk to the Council

**Residents of the village are welcome to attend meetings of the Parish Council. They may speak on any agenda item at the discretion of the chairman but may not vote**