

WITTON GILBERT PARISH COUNCIL

G. Thompson
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7 Hillside
Witton Gilbert
DH7 6RB
5th May 2020

PUBLIC NOTICE

The next meeting of WITTON GILBERT PARISH COUNCIL will be The Annual Parish Meeting of the Parish followed by the Annual General Meeting of the Parish Council. This will be a virtual meeting by video link in line with the latest Coronavirus Government Regulations and will be held on **Monday 11th May 2020 from 6.30 p.m. onwards**. The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx. 15 minutes in total and shall be at the Chairman's discretion.

Members of the public wishing to attend the meeting must give their full details to the Assistant Clerk by email at wgassistantclerk@gmail.com at least 3 days in advance of the meeting and will receive an invitation email with further instructions in good time before the meeting. If a member of the public wishes to take part they will need to be willing to install the necessary software on their PC, Tablet or Telephone if they don't already have it, further details on what will be required will be provided by the Assistant Clerk.

Agenda Annual Parish Meeting: -

1. Minutes of previous meeting.
2. Matters arising from those minutes.

Agenda Annual General Meeting: -

Apologies

1. Present
2. Appointment of Chairman & signing of Declaration of Acceptance of Office
3. Appointments.
 - a. Vice Chairman
 - b. Personal Committee (5)
 - c. Personal Appeals Committee (4)
 - d. Allotments Committee (4)
 - e. Complaints Committee (5)
 - f. Neighbourhood Plan Monitoring Committee (3)
 - g. Delegate to Village Hall.
 - h. Delegate to Association of Councillors.
 - i. Internal Auditor
 - j. Data Protection Officer
 - k. Responsible Finance Officer
4. Declaration of interests
5. Date and time of meetings.
6. Allotment rents.
7. Questions and comments from the electors of the parish.
8. Report of Internal Auditor
9. Annual Governance Statement & Annual Accounts and report of Internal Auditor 2019 – 2020.
10. The Fulforth Centre Sacriston financial assistance towards hot meal provision to vulnerable people.
11. Minutes of Parish Council meetings held **9th March and 23rd March 2020**.
12. Matters arising from those minutes.
Allotment Gardens
13. Correspondence.
Came and Company – Annual Insurance renewal
14. Accounts for Payment
15. Reports
16. Parish Council Newsletter.
17. Neighbourhood Plan Monitoring Committee
18. Notice of Motion

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Thompson', with a long horizontal flourish extending to the right.

G Thompson
Clerk to the Council

Residents of the village are welcome to attend meetings of the Parish Council. They may speak on any agenda item at the discretion of the chairman but may not vote