

# WITTON GILBERT PARISH COUNCIL

G. Thompson  
Clerk to the Council  
0191 3711808  
E mail: [wittongilbertparishcouncil@gmail.com](mailto:wittongilbertparishcouncil@gmail.com)

7 Hillside  
Witton Gilbert  
DH7 6RB  
4<sup>th</sup> January 2021

## PUBLIC NOTICE

A Meeting of the Parish Council will be held on **Monday 11<sup>th</sup> January 2021 at 6.30 p.m.** this will be a virtual meeting by video link in line with Government Coronavirus Regulations.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx. 15 minutes in total and shall be at the Chairman's discretion.

Members of the public wishing to attend the meeting must give their full details to the Assistant Clerk by email at [wgassistantclerk@gmail.com](mailto:wgassistantclerk@gmail.com) at least 3 days in advance of the meeting and will receive an invitation email with further instructions in good time before the meeting. If a member of the public wishes to take part they will need to be willing to install the necessary software on their PC, Tablet or Telephone if they don't already have it, further details on what will be required will be provided by the Assistant Clerk.

## Agenda

1. Apologies for absence. (Members please note that three members are required for a quorum for the meeting).
2. Declaration of Interests
3. Questions and comments from electors of the parish.
4. Minutes of Ordinary Meeting of the Parish Council held on 7<sup>th</sup> December 2020.
5. Matters arising from those minutes. (For information only).
6. Correspondence: -
  - a) Email from Lindsey Ramm requesting permission to build a polytunnel of 2m x 3m and 2m tall at the centre on their allotment plot (Plot A1). In addition, a storage box of a maximum of 2m x 1m x 1m for tools.
7. Accounts for payment.
8. Reports.
9. Stepping down of the Parish Clerk and appointment of a successor.
10. Risk Assessment 2020-2021.
11. Allotment Gardens – Report on the ongoing purchase of the Allotment Gardens.
12. Parish Council Newsletter.
13. Parish Precept 2021/2022 - The Council proposes that the Parish Precept for the upcoming financial year be £55000.00.
14. Notice of Motion.

Yours sincerely



G Thompson  
Clerk to the Council

Residents of the village are welcome to attend meetings of the Parish Council. They may speak on any agenda item at the discretion of the chairman but may not vote