

# WITTON GILBERT PARISH COUNCIL

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7 Hillside  
Witton Gilbert  
DH7 6RB  
1<sup>st</sup> February 2021

## PUBLIC NOTICE

A Meeting of the Parish Council will be held on **Monday 8<sup>th</sup> February 2021 at 6.30 p.m.** this will be a virtual meeting by video link in line with Government Coronavirus Regulations.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx. 15 minutes in total and shall be at the Chairman's discretion.

Members of the public wishing to attend the meeting must give their full details to the Deputy Clerk by email at [wgassistantclerk@gmail.com](mailto:wgassistantclerk@gmail.com) at least 3 days in advance of the meeting and will receive an invitation email with further instructions in good time before the meeting. If a member of the public wishes to take part they will need to be willing to install the necessary software on their PC, Tablet or Telephone if they don't already have it, further details on what will be required will be provided by the Deputy Clerk.

## Agenda

1. Apologies for absence. (Members please note that three members are required for a quorum for the meeting).
2. Declaration of Interests
3. Questions and comments from electors of the parish.
4. Minutes of Ordinary Meeting of the Parish Council held on 11<sup>th</sup> January 2021.
5. Minutes of Personnel Committee held on 1<sup>st</sup> February 2021.
6. Matters arising from those minutes. (For information only).
7. Correspondence: -
  - a) Email from Sandra Fox requesting permission to build a Shed 8x6 foot on allotment plot 18A.
  - b) Email from Stephen Prosser currently looking to move to Witton Gilbert and requesting to be placed on to the waiting list for an allotment.
  - c) Request from G. Bowron plot 11 for permission to place an 8x6 foot greenhouse on his plot.
- 7 Accounts for payment.
8. Reports.
9. Allotment Gardens – Report on the ongoing purchase of the Allotment Gardens.
10. Parish Council Website/Facebook Page
11. Parish Council Newsletter.
12. Neighbourhood Plan Monitoring Committee.
13. Planting Scheme & Christmas Tree
14. Notice of Motion.

Yours sincerely



G Thompson  
Clerk to the Council

Residents of the village are welcome to attend meetings of the Parish Council. They may speak on any agenda item at the discretion of the chairman but may not vote