

# WITTON GILBERT PARISH COUNCIL

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12 Lambton St.  
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DH7 9YR  
5th April 2021

## PUBLIC NOTICE

A Meeting of the Parish Council will be held on **Monday 12<sup>th</sup> April 2021 at 6.30 p.m.** this will be a virtual meeting by video link in line with Government Coronavirus Regulations. The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approx. 15 minutes in total and shall be at the Chairman's discretion.

Members of the public wishing to attend the meeting must give their full details to the Clerk by email at [wittongilbertparishcouncil@gmail.com](mailto:wittongilbertparishcouncil@gmail.com) at least 3 days in advance of the meeting and will receive an invitation email with further instructions in good time before the meeting. If a member of the public wishes to take part they will need to be willing to install the necessary software on their PC, Tablet or Telephone if they don't already have it, further details on what will be required will be provided by the Clerk.

## Agenda

1. Apologies for absence. (Members please note that three members are required for a quorum for the meeting).
2. Declaration of Interests
3. Questions and comments from electors of the parish.
4. Minutes of Ordinary Meeting of the Parish Council held on 8<sup>th</sup> March 2021.
5. Matters arising from those minutes. (For information only).
6. Correspondence: -
  - a) Email from J Barrett requesting permission to install a 15x10 foot polytunnel on allotment Plot 7.
  - b) Email from Johnny Williams of Witton Gilbert requesting to be placed on the waiting list for an allotment
  - c) Email from Susan Wymer of Witton Gilbert requesting to be placed on the waiting list for an allotment.
  - d) Email from Lyndsey Ward of Witton Gilbert requesting to be placed on the waiting list for an allotment
  - e) HMRC Important Information for all Employers
7. Accounts for payment.
8. Reports.
9. Neighbourhood Plan Monitoring Committee (Sale of Land at 53 South Lea).
10. Christmas Tree and Environmental Works.
11. Allotment Gardens – Report on the ongoing purchase of the Allotment Gardens.
12. Review of extra powers granted to the Clerk during the Coronavirus Pandemic (See Minute 19/119 from the meeting on the 23<sup>rd</sup> March 2020) and the makeup of future meetings going forward.
13. Parish Council Newsletter.
14. Notice of Motion.

Yours sincerely



DC Rider  
Clerk to the Council

Residents of the village are welcome to attend meetings of the Parish Council. They may speak on any agenda item at the discretion of the chairman but may not vote