

## Minutes of Annual General Meeting of Witton Gilbert Parish Council held on 7<sup>th</sup> May 2013 in the Boardroom Cooper Hall.

- 13/01 Apologies were received from Councillor Harries, Simpson & Hillary.  
Councillors Reynolds, Guy, Woodmass, Cowan, County Councillors B Anderson & J Anderson.
- 13/02 Appointment of Chairman: - The Council discussed the appointment of a Chairman for 2013 – 2014.  
The Council resolved unanimously to elect Councillor F Reynolds to be the Chairman of the Parish Council for 2013 – 2014 and he signed the Declaration of Acceptance of Office.
- 13/03 Vacancies for Councillors: - The Clerk informed the Council that following the declaration of the uncontested Parish Council Election two vacancies for the position of Councillors existed. The Clerk informed the Council that these vacancies had been advertised in the Parish Councils area from 24<sup>th</sup> April 2013 to 1<sup>st</sup> May 2013 and that two applications for the vacancies had been received from Neil Liddle & Maria Waller and that the two respondents were present. The Council resolved to co-opt Neil Liddle & Maria Waller to the position of Councillor on Witton Gilbert parish Council and they duly signed their Declaration of Acceptance of Office.
- 13/04 Appointments: - The following were appointed,
- |                                   |                                |            |
|-----------------------------------|--------------------------------|------------|
| Vice Chairman                     | Councillor                     | A Simpson  |
| Delegate to the Village Hall      | Councillor                     | F Reynolds |
| Delegate to Assoc. of Councillors | Councillor                     | A Simpson  |
| Personal Committee                | Councillor                     | N Liddle   |
|                                   | Councillor                     | F Reynolds |
|                                   | Councillor                     | L Cowan    |
|                                   | Councillor                     | T Harries  |
|                                   | Councillor                     | A Woodmass |
| Personal Appeals Committee        | Councillor                     | A Simpson  |
|                                   | Councillor                     | A Hillary  |
|                                   | Councillor                     | P Guy      |
|                                   | Councillor                     | M Waller   |
| Allotments Committee              | Councillor                     | F Reynolds |
|                                   | Councillor                     | A Simpson  |
|                                   | Councillor                     | P Guy      |
|                                   | Councillor                     | N Liddle   |
|                                   | Plus 2 from Garden Association |            |
| Complaints Committee              | Councillor                     | T Harries  |
|                                   | Councillor                     | F Reynolds |
|                                   | Councillor                     | N Liddle   |
|                                   | Councillor                     | L Cowan    |
|                                   | Councillor                     | M Waller   |
- 13/05 Declaration of Interests: - Councillors Reynolds, Liddle & Harries declared an interest in agenda item 8.
- 13/06 Neighbourhood Plan: - The Council discussed their proposals for the provision of a Neighbourhood Plan to cover all of the area of the Parish Council.  
The Council resolved to form a Neighbourhood Plan Committee to consist of the Chairman, 2 Parish Councillors & three residents of the village to develop the need, provision & implementation of a Witton Gilbert Neighbourhood Plan.  
The Council resolved that the Chairman Councillor F Reynolds, Councillors T Harries & P Guy be appointed to the Neighbourhood Plan Committee and that the committee co – opt residents of the village to the committee.
- 13/07 Date and time of meetings: - The Council resolved to hold their meetings in open Council at 6.00p.m. on the first Tuesday in each month except August and with the following exceptions the second Monday in June, the third Tuesday in October and the first Monday in January.
- 13/08 Allotment rents: - Councillors Reynolds, Liddle & Harries left the room and took no part in the following item.  
The Council resolved that the allotment rent for 2014-2015 be £15.00.  
Councillors Reynolds, Liddle & Harries returned to the meeting
- 13/09 Police Report: - The Clerk presented the Police Report, which included incidents of anti-social behaviour, arson and criminal damage within the village and surrounding area in April 2013.
- 13/10 Village Wardens: - The Clerk presented the Village Wardens reports in April on mobile patrols in the village.

- 13/11 Minutes: - The minutes of the Parish Council Meeting held on 2<sup>nd</sup> April 2013 were approved as a true record.
- 13/12 Matters arising: - The Council received a letter of thanks for financial assistance from Witton Gilbert Bowling Club.
- 13/13 J Hewitt: - The Council discussed a letter from J Hewitt regarding the keeping of hens on his allotment garden.  
The Council resolved to grant J Hewitt permission to keep hens on allotment 9a in accordance with the Parish Councils Allotment Rules and Regulations with regard to keeping Hens on Allotment Gardens.
- 13/14 V Leckenby: - The Council discussed a letter from V Leckenby regarding the tenancy of an allotment garden  
The Council resolved that V Leckenby be placed on the allotment waiting list.
- 13/15 Witton Gilbert Development Group: - The Council discussed an application from Witton Gilbert Development Group for financial assistance.  
The Council resolved to make a donation of £1000.00 to Witton Gilbert Development Group.
- 13/16 Roberta Blackman- Wood MP: - The Council discussed an invitation to meet Roberta Blackman- Wood MP regarding a potential planning application for Housing Development at Langley Park.  
The Council resolved to decline the invitation.
- 13/17 G Bowron: - The Council discussed a letter from G Bowron regarding the nuisance of cats on Norburn Park with respect to defecating in gardens on the estate.  
The Council resolved that this issue be brought to the attention of residents through an article in the next issue of the Parish Newsletter.
- 13/18 Accounts for payment
- |                                  |                  |         |
|----------------------------------|------------------|---------|
| H M Customs May 2013             | NIC & Income Tax | 124.00  |
| G Thompson                       | Telephone April  | 22.55   |
| Paper Craft                      | Newsletter       | 249.00  |
| Anon Insurance                   | Insurance        | 1335.55 |
| Langley Estates                  | Allotment Rent   | 87.50   |
| Witton Gilbert Development Group | Donation         | 1000.00 |
- 13/19 Reports: - County Councillor J Armstrong reported on County Council matters.

As there was no further business the meeting closed at 7.15 p.m.

Signed..... Councillor

F Reynolds Chairman 10<sup>th</sup> June 2013