

Minutes of Annual General Meeting of Witton Gilbert Parish Council held on 18th May 2015 in the Boardroom Cooper Hall.

- 15/01 Apologies were received from Councillors Reynolds & Liddle.
Present: - Councillors Simpson, Harries, Guy, Hillary, Woodmass, Waller & County Councillor J Anderson.
- 15/02 Appointment of Chairman: - The Council discussed the appointment of a Chairman for 2015 – 2016. The Council resolved unanimously to elect Councillor A Simpson to be the Chairman of the Parish Council for 2015 – 2016.
- 15/03 Appointments: - The following were appointed,
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| Vice Chairman | Councillor | N Liddle |
| Delegate to the Village Hall | Councillor | N Liddle |
| Delegate to Assoc. of Councillors | Councillor | N Liddle |
| Personal Committee | Councillor | N Liddle |
| | Councillor | F Reynolds |
| | Councillor | L Cowan |
| | Councillor | T Harries |
| | Councillor | A Woodmass |
| Personal Appeals Committee | Councillor | P Guy |
| | Councillor | A Hillary |
| | Councillor | A Simpson |
| | Councillor | M Waller |
| Allotments Committee | Councillor | F Reynolds |
| | Councillor | A Simpson |
| | Councillor | P Guy |
| | Councillor | N Liddle |
| Complaints Committee | Councillor | T Harries |
| | Councillor | F Reynolds |
| | Councillor | N Liddle |
| | Councillor | L Cowan |
| | Councillor | M Waller |
- 15/04 Declaration of Interests: - Councillors Simpson, & Woodmass declared an interest in agenda item 13.
- 15/05 Date and time of meetings: - The Council resolved to hold their meetings in open Council at 6.00p.m. on the second Monday in each month except August and on the first Monday in December.
- 15/06 Allotment rents: - Councillors Reynolds, & Liddle left the room and took no part in the following item. The Council resolved that the allotment rent for 2016-2017 be £16.00.
Councillors Reynolds & Liddle returned to the meeting.
- 15/07 Annual Accounts and Report of the Internal Auditor: - The Clerk presented to the Council the Annual Accounts for 2013-2014. K Jeary the internal auditor confirmed that the accounts represented a true and fair view of the Councils finances.
The Council resolved to approve the accounts for 2014-2015 and the Chairman signed them.
- 15/08 Police Report: - The Clerk presented the Police Report, which included incidents of anti-social behaviour and criminal damage within the village and surrounding area in April 2015.
- 15/09 Village Wardens: - The Clerk presented the Village Wardens reports on mobile patrols in the village in March 2015.
- 15/10 Minutes: - The minutes of the Parish Council Meeting held on 13th April 2015 were approved as a true record.
- 15/11 Matters arising: - The Council received e mails from M Briscoe of Durham County Council regarding complaints received from residents with respect to dog fouling and horses on public footpaths which he has passed to I Houlst of Durham County Council for his action and from the Police and Village Wardens on dog fouling in the Village and specifically in the vicinity of the Village School.
- 15/12 Durham County Council: - The Council discussed a quotation from Durham County Council regarding the replacement of Christmas Tree Lights.
The Council resolved to accept their quotation for the supply 2 no. sets of 100 no. 24V ultra-bright Cherry LED lights with 34mm diameter clear polycarbonate globes at a cost of £1563.47
- 15/13 Witton Gilbert Play Group: - The Council discussed an application from Witton Gilbert Play Group for financial assistance.
The Council resolved to make a donation of £1500.00 to Witton Gilbert Play Group.

- 15/14 AON Insurance: - The Council discussed a quotation for the renewal of the Councils Insurance at a discounted price if the Council commits to a three year deal from ANON Insurance
The Council resolved to accept their quotation at a cost for this year of £1891.03.
- 15/15 The Pension Regulator: - The Council discussed a letter from the Pension Regulator regarding enrolment in a workplace pension.
The Council resolved to enrol in the provision for a workplace pension.
- 15/16 A Bramfitt: - The Council discussed an application for an allotment garden from A Bramfitt a resident of Esh Winning.
The Council resolved that A Bramfitt be placed on the waiting for outside the village applicants.
- 15/17 G Brown: - The Council discussed an application for an allotment garden from G Brown of 2 Witton Hall Farm Cottages
The Council resolved that G Brown be placed on the waiting for an allotment garden.
- 15/18 L Hutcheson: - The Council discussed an application for an allotment garden from L Hutcheson of 4 Norburn Park.
The Council resolved that L Hutcheson be placed on the waiting for an allotment garden.
- 15/19 Witton Gilbert Bowling Club: - The Council discussed a letter from Witton Gilbert Bowling Club requesting financial assistance.
The Council resolved to make a donation of £300.00 to Witton Gilbert Bowling Club.
- 15/20 Witton Gilbert Village Hall Association: - Councillors Woodmass & Simpson left the room and took no part in the following item.
The Council discussed a letter from Witton Gilbert Village Hall Association regarding financial assistance for the year 2015 - 2016.
The Council resolved to make a donation of £4000.00 to Witton Gilbert Village Hall Association.
Councillors Woodmass & Simpson returned to the meeting.
- 15/21 H Shaw: - The Council discussed a letter from H Shaw regarding the siting of a polytunnel on allotment 12a.
The Council resolved to agree to the siting of a polytunnel on the southern boundary of the plot
- 15/22 Witton Gilbert Parish Development Group: - The Council discussed a letter from Witton Gilbert Parish Development Group regarding the Youth Group, Gateway Project & Parish Walks.
The Council resolved to accept the cancellation of the Youth Group project, to provide financial assistance of £100.00 towards the Gateway Project and to provide financial assistance towards Parish Walks in principal but subject to costs.
- 15/23 Accounts for Payment
- | | | |
|--------------------------------------|------------------|---------|
| H M Customs May 2014 | NIC & Income Tax | 128.00 |
| G Thompson | Telephone April | 22.29 |
| Cash | Petty Cash | 150.00 |
| G Thompson | Expenses | 75.00 |
| Anon Insurance | Insurance | 1891.03 |
| Durham Association of Local Councils | Subscription | 462.13 |
| Langley Estates | Allotment Rent | 87.50 |
| Papercraft | Newsletter | 305.00 |
| Witton Gilbert Bowls Club | Donation | 300.00 |
| Durham County Council | Christmas Lights | 1563.47 |
| Village Hall Association | Donation | 4000.00 |
| Witton Gilbert Play Group | Donation | 1500.00 |
| K Jeary | Audit Fee | 60.00 |
- 15/24 Reports: - Councillor Armstrong reported on £5000.00 of funding for the Village Primary School, camera availability for fly tipping & bollards at Cooper Hall.
- 15/25 Neighbourhood Plan: - Councillor Harries reported on progress on the Neighbourhood Plan and consultants fees of £1550.00 for work done for the second public consultation meeting on 30th May 2015.

As there was no further business the meeting closed at 6.50 p.m.

Signed..... Councillor A Simpson Chairman 8th June 2015