

Minutes of Annual General Meeting of Witton Gilbert Parish Council held on 8th May 2017 in the Boardroom Cooper Hall.

- 17/01 Apologies were received from Councillors Harries & J Reynolds.
Present: - Councillors Liddle, F Reynolds, Simpson, Guy, Hillary, Waller, Cowan & County Councillor M McGuan.
- 17/02 Appointment of Chairman: - The Council discussed the appointment of a Chairman for 2017 – 2018. The Council resolved unanimously to elect Councillor N Liddle to be the Chairman of the Parish Council for 2017 – 2018.
The Chairman welcomed our 2 newly elected County Councillors, A Simpson & M McGaun, to the meeting and recorded our best wishes and thanks to J Armstrong & B Armstrong for all their good work on behalf of the Parish Council.
- 17/03 Appointments: - The following were appointed,
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|-----------------------------------|------------|------------|
| Vice Chairman | Councillor | F Reynolds |
| Delegate to the Village Hall | Councillor | A Simpson |
| Delegate to Assoc. of Councillors | Councillor | N Liddle |
| Personal Committee | Councillor | N Liddle |
| | Councillor | A Simpson |
| | Councillor | L Cowan |
| | Councillor | T Harries |
| | Councillor | J Reynolds |
| Personal Appeals Committee | Councillor | P Guy |
| | Councillor | A Hillary |
| | Councillor | F Reynolds |
| | Councillor | M Waller |
| Allotments Committee | Councillor | F Reynolds |
| | Councillor | A Simpson |
| | Councillor | P Guy |
| | Councillor | N Liddle |
| Complaints Committee | Councillor | T Harries |
| | Councillor | F Reynolds |
| | Councillor | N Liddle |
| | Councillor | L Cowan |
| | Councillor | M Waller |
| Neighbourhood Plan Committee | Councillor | N Liddle |
| | Councillor | F Reynolds |
| | Councillor | T Harries |
- 17/04 Date and time of meetings: - The Council resolved to hold their meetings in open Council at 6.00p.m. on the second Monday in each month except August and on the first Monday in December.
- 17/05 Allotment rents: - Councillors Reynolds, & Liddle left the room and took no part in the following item. The Council resolved that the allotment rent for 2017-2018 be £16.00.
Councillors Reynolds & Liddle returned to the meeting.
- 17/06 Annual Accounts and report of Internal Auditor 2016 - 2017: - The Clerk presented to the Council the Annual Accounts and report of Internal Auditor 2016 – 2017. K Jeary the internal auditor confirmed that the accounts represented a true and fair view of the Councils finances.
The Council resolved to approve the accounts for 2016-2017 and the Chairman signed them.
- 17/07 Police Report: - In the absence of PCSO Sadler Watson the Clerk presented the Police Report, which included incidents of theft & vehicle nuisance within the village and surrounding area in April 2017.
- 17/08 Minutes: - The minutes of the Parish Council Meeting held on 10th April 2017 were approved as a true record.
- 17/09 Village Centre Contract: - The Council discussed the monthly valuation for work carried out in April 2017 at a cost of £37839.01 by RHD Construction.
The Council resolved to pay RHD Construction £37839.01 for work carried out in April 2017.
The Council discussed a Variation Instruction regarding the supply of a 43mm tubular handrail at a cost of £994.50 + VAT.
The Council agreed to accept the Variation Instruction at a cost of £994.50 + VAT.
- 17/10 Aon Insurance - The Council discussed a renewal notice from Aon Insurance for the forthcoming year at a cost of £1998.07.

The Council resolved to renew its insurance cover with Aon Insurance for the forthcoming year at a cost of £1998.07.

17/11	Accounts for Payment		
	G Thompson (BACS)	Salary May	522.75
	H M Customs (BACS)	NIC & Income Tax May	130.60
	G Thompson (BACS)	Telephone April	34.30
	G Thompson (BACS)	Expenses	75.00
	Anon Insurance (BACS)	Insurance	1998.07
	Langley Estates (BACS)	Allotment Rent	87.50
	G Thompson (BACS)	Ink Refill	66.59
	Southerngreen (BACS)	Consultant Fees	2685.00
	Durham County Assoc L C (BACS)	Subscription	484.49
	K Jeary (BACS)	Audit Fee	60.00
	RHD Construction (BACS)	March Valuation	37839.01
	A Hillary	Expenses	95.15

17/12 Reports: - The Clerk reported that he would be seeking costings for the future maintenance of the Village Centre and the employment of a handy person.

17/13 Parish Council Newsletter: - The Clerk reported that B Gilmore would be pleased to receive any articles for the July edition of the Parish Council Newsletter

17/14 Neighbourhood Plan: - Councillor N Liddle reported on progress of the Neighbourhood Plan and the Council discussed a fee proposal dated 8th May 2017 from Ludman Planning for further work on the Neighbourhood Plan at a cost of £3600.00

The Council resolved to accept a fee proposal dated 8th May 2017 from Ludman Planning for further work on the Neighbourhood Plan at a cost of £3600.00

As there was no further business the meeting closed at 7.05 p.m.

Signed..... Councillor N Liddle Chairman 12th June 2017

The Council resolved that this section of minute being confidential be not displayed with the public minutes