

Minutes of Annual General Meeting of Witton Gilbert Parish Council held on 14th May 2018 in the Boardroom Cooper Hall.

- 18/01 Apologies** were received from Councillors P. Guy & J Reynolds.
Present: - Councillors Liddle, F Reynolds, A. Simpson, A. Hillary, L. Cowan
- 18/02 Appointment of Chairman:**
Cllr A. Hillary proposed Cllr F. Reynolds and Cllr L. Cowan seconded The Council resolved to elect Councillor F. Reynolds to be the Chairman of the Parish Council for 2018 – 2019. Councillors Reynolds signed the Declaration of Acceptance of Office.
- 18/03 Appointments:** - Councillors were appointed to the following Committees: -
- a) **Vice Chairman** - Councillor N. Liddle
 - b) **Delegate to the Village Hall** - Councillor A Simpson
 - c) **Delegate to Assoc. of Councillors** - Councillor N Liddle
 - d) **Internal Auditor** – Michelle Harrison
 - e) **Data Protection Officer (DPO)** – The Clerk Lynne Rowland
 - f) **Responsible Financial Officer (RFO)**– Deputy Clerk G. Thompson
 - g) **Personal Committee (5)**
 - Councillor N Liddle
 - Councillor A Simpson
 - Councillor L Cowan
 - Councillor T Harries
 - Councillor J Reynolds
 - h) **Personal Appeals Committee**
 - Councillor P Guy
 - Councillor A Hillary
 - Councillor F Reynolds
 - i) **Allotments Committee**
 - Councillor F Reynolds
 - Councillor A Simpson
 - Councillor P Guy
 - Councillor N Liddle
 - j) **Complaints Committee**
 - Councillor T Harries
 - Councillor F Reynolds
 - Councillor N Liddle
 - Councillor L Cowan
 - k) **Neighbourhood Plan Committee**
 - Councillor N Liddle
 - Councillor F Reynolds
 - Councillor T Harries
- 18/04 Declaration of Interests** – None
- 18/05 Date and time of meetings:** - a copy of the meeting dates and time were circulated to Members before the meeting. The Council resolved to hold their meetings in open Council at 6.00p.m. on the second Monday in each month except August Recess and on the first Monday in December.
- 18/06 Allotment rents:** - Deferred to the next Parish Council Meeting
- 18/07 Questions and comments from the electors of the Parish** – None
- 18/08 Annual Accounts and report of Internal Auditor 2017 - 2018:** - The Deputy Clerk presented to the Council the Annual Accounts and report of Internal Auditor 2017 – 2018. M. Harrison the internal auditor confirmed that the accounts represented a true and fair view of the Councils finances. The Council resolved to approve the accounts for 2017-2018 and the Chairman signed followed by the RFO and the Parish Clerk.

Signed..... Councillor Fraser Reynolds

Chairman 12th June 2018

18/09 Village Warden – No report

18/10 Police Report: - No report

18/11 Minutes: - The minutes of the Parish Council Meeting held on 9th April 2018 were approved as a true record.

18/12 Correspondence

The Chairman announced that Council M. Waller has resigned from the Parish Council – The Clerk to inform the Returning Officer at Durham County Council.

18/13 Accounts for Payment

Member Approved the Accounts. May 2018

L Rowland (BACS)	Salary May					453.18
L Rowland (BACS)	Tax May					74.40
G Thompson (BACS)	Salary May					136.06
G Thompson (BACS)	Tax May					33.80
G Thompson (BACS)	Telephone March					27.81
G Thompson (BACS)	Telephone April					27.49
G Thompson (BACS)	Poop Bags					57.85
Durham County Assoc L C (BACS)	Subscription					481.30
N Crozier Contractor (BACS)	Village Maintenance					147.00
BHID Insurance (BACS)	Insurance					1798.26
D C Rider (BACS)(BACS)	Anti-Virus & P P Equipment					90.47
Eon (BACS)	Electricity					11.91
Langley Estates (BACS)	Allotment Rent					93.48
M Harrison (BACS)(BACS)	Audit Fee					60.00
B Gilmore (BACS)	Honorarium					50.00
Paper Craft (BACS)	Newsletter					335.50
Durham County Council	Pest Control					385.97
NWG Business	Water Supply					23.41

18/14 Reports: - None

18/15 Handyman- The Council resolved to appoint Mr David Rider as the Parish Handyman

18/16 Parish Council Newsletter: - Brenda Gilmore has retired as the editor of the Parish Newsletter. The Chairman would like to thank Benda for her contribution over the years and wish her all the best in her retirement.

18/17 Neighbourhood Plan: - Councillors Liddle update Members on the final stages of the Plan

18/18 Notion of Motion - None

As there was no further business the meeting closed at 7.00 p.m.

Signed..... Councillor Fraser Reynolds

Chairman 12th June 2018

The Council resolved that this section of minute being confidential be not displayed with the public minutes