

Minutes of Annual General Meeting of Witton Gilbert Parish Council held on 13th May 2019 in the Boardroom Cooper Hall.

- 19/01 Apologies were received from Councillors Harries & Cowan.
Present: - Councillors Liddle, F Reynolds, J Reynolds, Simpson, Guy, Hillary, & Murphy.
- 19/02 Appointment of Chairman: - The Council discussed the appointment of a Chairman for 2019 – 2020. The Council resolved unanimously to elect Councillor F Reynolds to be the Chairman of the Parish Council for 2019 – 2020.
- 19/03 Appointments: - The following were appointed,
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|-----------------------------------|------------|------------|
| Vice Chairman | Councillor | N Liddle |
| Delegate to the Village Hall | Councillor | N Liddle |
| Delegate to Assoc. of Councillors | Councillor | F Reynolds |
| Personal Committee | Councillor | F Reynolds |
| | Councillor | N Liddle |
| | Councillor | L Cowan |
| | Councillor | T Harries |
| | Councillor | J Reynolds |
| Personal Appeals Committee | Councillor | P Guy |
| | Councillor | A Hillary |
| | Councillor | A Simpson |
| | Councillor | L Murphy |
| Allotments Committee | Councillor | F Reynolds |
| | Councillor | A Simpson |
| | Councillor | P Guy |
| | Councillor | N Liddle |
| Complaints Committee | Councillor | T Harries |
| | Councillor | F Reynolds |
| | Councillor | N Liddle |
| | Councillor | L Cowan |
| | Councillor | L Murphy |
| Neighbourhood Plan Committee | Councillor | N Liddle |
| | Councillor | F Reynolds |
| | Councillor | T Harries |
- 19/04 Date and time of meetings: - The Council resolved to hold their meetings in open Council at 6.00p.m. on the second Monday in each month except August and on the first Monday in December.
- 19/05 Allotment rents: - Councillors Reynolds, & Liddle left the room and took no part in the following item. The Council resolved that the allotment rent for 2020-2021 be £16.00.
Councillors Reynolds & Liddle returned to the meeting.
- 19/06 Annual Governance Statement & Annual Accounts and report of Internal Auditor 2018 - 2019: - The Clerk presented to the Council the Annual Governance Statement & Annual Accounts and report of the Internal Auditor 2018 - 2019. M Harrison the internal auditor confirmed that the accounts were a true representation of the Councils finances
The Council resolved to approve the Annual Governance Statement & Annual Accounts and report of Internal Auditor 2018 – 2019 and the Chairman signed them.
- 19/07 Minutes: - The minutes of the Parish Council Meeting held on 8th April 2019 were approved as a true record.
- 19/08 Matters arising: - The Clerk reported to the Parish Council that Mr D & Mrs M Hodgson had purchased the freehold of the allotment gardens at Sacriston Lane
The Council resolved that the Clerk contact Mr D & Mrs M Hodgson
- 19/09 Annual Insurance Cover - The Council discussed a renewal notice from BHIB Insurance for £1798.26 and a quotation from Came & Company for £1134.83 for the coming year.
The Council resolved to renew its insurance cover with Came & Company for £1134.83 for the coming year
- 19/10 HMRC: - The Council received a letter from HMRC regarding credits on the PAYE account.
- 19/11 Accounts for Payment

Durham A L C (BACS)	Subscription	485.84
D Rider (BACS)	Internet Security	34.99
Durham County Council	Website 2018	707.92
G Thompson (BACS)	Expenses	75.00

M Harrison (BACS)	Audit Fee	60.00
N Crozier Contractor (BACS)	Village Maintenance	252.00
Lintons (BACS)	Newsletter	155.00
Langley Estate (BACS)	Allotment Rent	93.48
G Thompson (BACS)	Telephone March	43.48
HMRC (BACS)	Tax May	136.60
Came & Co (BACS)	Insurance	1134.83
Durham County Council (BACS)	Pest Control	391.51
D Rider (BACS)	Newsletter	80.00

- 19/12 Reports: - Councillor Simpson reported on County Council matters within the Village and the Clerk reported on an inspection of allotments.
The Council resolved to write to the tenant of Allotment 1 The Green regarding rubble and other non gardening items on Allotment 1 The Green.
- 19/13 Parish Council Newsletter: - The Clerk reported that D Rider would be pleased to receive any articles for the July edition of the Parish Council Newsletter
- 19/14 Neighbourhood Plan: - Councillor N Liddle reported on progress of the Neighbourhood Plan.

As there was no further business the meeting closed at 7.05 p.m.

Signed..... Councillor F Reynolds
2018

Chairman

10th June