

# Minutes of Annual General Meeting of Witton Gilbert Parish Council held on 11<sup>th</sup> May 2020 virtually through Zoom.

- 20/01 Apologies were received from Councillor Guy.  
Present: - Councillors N Liddle, F Reynolds, G Brown, A Simpson, D Lynch, L Hope, A Hillary, & L Murphy.  
Also Present: - G Thompson (Clerk) and DC Rider (Assistant Clerk)
- 20/02 Appointment of Chairman: - The Council discussed the appointment of a Chairman for 2020 – 2021.  
The Council resolved unanimously to elect Councillor F Reynolds to be the Chairman of the Parish Council for 2020 – 2021.
- 20/03 Appointments: - The following were appointed,
- |                                   |            |            |
|-----------------------------------|------------|------------|
| Vice Chairman                     | Councillor | G Brown    |
| Delegate to the Village Hall      | Councillor | G Brown    |
| Delegate to Assoc. of Councillors | Councillor | F Reynolds |
| Personal Committee                | Councillor | F Reynolds |
|                                   | Councillor | N Liddle   |
|                                   | Councillor | L Hope     |
|                                   | Councillor | A Simpson  |
|                                   | Councillor | D Lynch    |
| Personal Appeals Committee        | Councillor | P Guy      |
|                                   | Councillor | A Hillary  |
|                                   | Councillor | G Brown    |
|                                   | Councillor | L Murphy   |
| Allotments Committee              | Councillor | F Reynolds |
|                                   | Councillor | G Brown    |
|                                   | Councillor | P Guy      |
|                                   | Councillor | N Liddle   |
|                                   | Councillor | D Lynch    |
| Complaints Committee              | Councillor | A Simpson  |
|                                   | Councillor | G Brown    |
|                                   | Councillor | A Hillary  |
|                                   | Councillor | L Hope     |
|                                   | Councillor | L Murphy   |
| Neighbourhood Plan Committee      | Councillor | N Liddle   |
|                                   | Councillor | F Reynolds |
|                                   | Councillor | D Lynch    |
- 20/04 Date and time of meetings: - The Council resolved to hold their meetings in open Council at 6.30p.m. on the second Monday in each month except August and on the first Monday in December.
- 20/05 Allotment rents: - The Council discussed the allotment rent for 2021-2022 be £16.00.  
The Council resolved that the allotment rent for 2021-2022 be £16.00.
- 20/06 The Fulforth Centre Sacriston request for financial assistance towards hot meal provision to vulnerable people.  
The Clerk reported on a request from Sacriston Parish Council for financial assistance towards helping the Fulforth Centre, based in Sacriston, in providing 2 hot meals a week for vulnerable adults and children during the Covid - 19 Pandemic.  
The Council resolved to make £3000.00 available over the months of April and May and that a payment of £1500 be paid as soon as possible and that the Clerk contact Durham AAP to enquire if any of their funding is available for this project
- 20/07 Annual Governance Statement & Annual Accounts and report of Internal Auditor 2019 - 2020: -  
The Clerk presented to the Council the Annual Governance Statement & Annual Accounts and report of the Internal Auditor 2018 - 2019. M Harrison the internal auditor confirmed that the accounts were a true representation of the Councils finances  
The Council resolved to approve the Annual Governance Statement & Annual Accounts and report of Internal Auditor 2019 – 2020 and the Chairman signed them.
- 20/08 Minutes: - The minutes of the Parish Council Meetings held on 9<sup>th</sup> & 23<sup>rd</sup> March 2020 were approved as a true record.

- 20/09 Matters arising: - The Clerk reported to the Parish Council progress on the Councils request to Durham County Council to provide a Compulsory Purchase Order for the acquisition of the allotment gardens at Sacriston Lane
- 20/10 Annual Insurance Cover - The Council discussed a renewal notice from Came & Company of £1,167.37 for the coming year.  
The Council resolved to renew its insurance cover with Came & Company for £1,167.37 for the coming year
- 20/11 Witton Gilbert Community Association: - The Council discussed a letter from Witton Gilbert Community Association regarding financial assistance.  
The Council resolved to make a donation of £4000.00 to Witton Gilbert Community Association.
- 20/12 Accounts for Payment: - Members Approved the Accounts.

PWLB	Loan Repayment	2777.50
H M Customs G T	Income Tax	136.60
N Crozier	Maintenance March	154.00
Durham County Council	Pest Control	391.51
G Thompson	Telephone March	52.37
Zoom	Subscription	143.88
Eon	Electricity	14.02
Mutts Butts	Poop Bags	57.85
C D A L C	Subscription	491.21
Fulforth Centre	Donation	1500.00
PWLB	Loan Repayment	560.75
HMRC GT	Income Tax	136.60
M Harrison	Audit Fee	60.00
G. Thompson	Telephone April	52.17
G. Thompson	Expenses	75.00
Eon	Electricity	13.73
N Crozier	Maintenance April	301.00
D & M Property	Allotment Rent	87.50
G. Thompson	Expenses	75.00
Came & Company	Insurance	1167.37
G. Thompson	Expenses	75.00
Came & Company	Insurance	1167.37

- 20/13 Reports: - Councillor Simpson reported on County Council matters within the Village.
- 20/14 Parish Council Newsletter: - The Assistant Clerk reported that he would be pleased to receive any articles for the next edition of the Parish Council Newsletter and that this issue would be online only.
- 20/15 Neighbourhood Plan Monitoring Committee: - Councillor F Reynolds reported on the static caravan on the old garage site on Front Street

As there was no further business the meeting closed at 7.35 p.m.

Signed..... Councillor F Reynolds

Chairman 8<sup>th</sup> June 2020