

Minutes of Witton Gilbert Parish Council held on 8th September 2014 in the Boardroom Cooper Hall.

- 14/45 Apologies were received from Councillors Harries.
Present: - Councillors Simpson, Guy, Reynolds, Cowan, Hillary, Liddle, Woodmass & Waller
- 14/46 Village Wardens: - The Clerk presented the Village Wardens reports on mobile patrols in the village in June 2014.
- 14/47 Minutes: - The minutes of the Parish Council Meeting held on 14th July 2014 were approved as a true record.
- 14/48 Matters arising: - The Council received a letter from Durham County Council regarding pot holes at Rose Lea.
- 14/49 Durham County Council – The Council received a letter from Durham County Council regarding register of Members Interests.
- 14/50 BDO LLP: - The Council discussed a letter from BDO LLP regarding satisfactory completion of the Audit of Accounts for year ended 31st March 2014 with the mention of 1 minor issue, grant income shown as part of the precept.
The Council resolved that the Annual Return for year ended 31st March 2014 be approved and accepted.
- 14/51 Durham County Council: – The Council discussed a quotation from Durham County Council for the supply and maintenance of a Christmas tree during the festive season at a cost of £1142.00 + VAT.
The Council resolved to accept the quotation from Durham County Council.
- 14/52 Durham County Council: – The Council received a letter from Durham County Council Statutory Instrument 2014 No. 2095, The Openness of Local Government Bodies Regulations 2014.
- 14/53 Durham County Council: – The Council received a letter from Durham County Council regarding Licensing Act 2003 new premises licence for 1Step Social former Witton Gilbert Workingmen’s Club.
- 14/54 Durham County Council: – The Council received a letter from Durham County Council regarding stopping up of highway at Hillside Witton Gilbert.
- 14/55 Helen Shaw: - The Council received an application from Helen Shaw to erect a 4.5m x 2m polytunnel on allotment garden 12a.
The Council resolved that Helen Shaw be granted permission to erect a 4.5m x 2m polytunnel on allotment garden 12a.
- 14/56 Witton Gilbert Bowling Club – The Parish discussed a meeting with Witton Gilbert Bowling Club following Durham County Councils decision to close the Village Bowling Green.
The Parish Council resolved to enter into a proposed funding agreement with the Witton Gilbert Bowling Club to enable the future use of the bowling green as an asset for community use.
That the Parish Council would
1. Provide a guarantee of financial assistance up to £5000.00 per annum for a minimum period of 3 years to assist with the management, maintenance & administration of the bowling green facility at Cooper Hall.
- That Witton Gilbert Bowling Club would
1. Manage, maintain & administrate the bowling green facility at Cooper Hall providing public access to the facility on an agreed number of days and times during the week
 2. Enter into a lease with Durham County Council for the bowling green facility with a clause that allows their withdrawal from the lease with a 6 months’ notice period and at no cost to the bowling club.
 3. Enter into a contract with Durham County Council for the continued maintenance of the bowling green to keep the green to the present standard.
 4. Provide the Parish Council each year in November with their annual accounts for the preceding year & estimates of income & expenditure for the coming year (this will allow the Parish Council to consider what level of support is required to be allowed for in their precepting plans)
- 14/57 Accounts for payment
- | | | |
|-------------|----------------------------|--------|
| H M Customs | NIC & Income Tax September | 125.20 |
| G Thompson | Telephone July | 24.72 |
| G Thompson | Telephone August | 24.45 |
| BDO | Audit Fee | 240.00 |

	Papercraft	Newsletter	249.00
	Northumbrian Water	Water Supply	58.91
	E Hall	Ink Cartridge Neighbourhood Plan	19.99
	Parish Online	Mapping Subscription Neighbourhood Plan	74.40
14/58	Reports: - County Councillors J & B Armstrong reported on grants made from their Neighbourhood Budget and flood prevention works which are to commence in the White Tun area.		
14/59	Parish Council Newsletter: - The Clerk reminded the Council that articles for the newsletter were required and that the inside of the newsletter, at an approximate additional cost of £50.00 per issue, could be produced in colour. The Council resolved that the inside page of the newsletter be produced in colour		
14/60	Neighbourhood Plan: - The Council received a report from Councillor Reynolds & the Clerk regarding progress of the Neighbourhood Plan Committee for the provision of a Neighbourhood Plan.		

As there was no further business the meeting closed at 7.05 p.m.

Signed..... Councillor A Simpson

Chairman 13th October 2014