

## Minutes of Meeting of Witton Gilbert Parish Council held on 11<sup>th</sup> November 2019 in the Boardroom Cooper Hall.

- 19/66 Apologies were received from Councillors P Guy & A Hillary  
Present: - Councillors N Liddle, D Lynch, L Murphy, G Brown, F Reynolds, L Hope & A Simpson
- 19/67 Minutes: - The minutes of the Parish Council Meetings held on 14<sup>th</sup> October 2019 were approved as a true record.
- 19/68 Matters arising: - The Clerk & Councillor Reynolds reported to the Parish Council on the latest developments regarding the allotment gardens.
- 19/69 Witton Gilbert Bowling Club: - The Council received a letter of thanks from Witton Gilbert Bowling Club regarding financial assistance.
- 19/70 M Jenkins: - The Council discussed an application for an allotment garden from M Jenkins of 2 West Block.  
The Council resolved that M Jenkins be placed on the waiting list for an allotment garden
- 19/71 Accounts for Payment

Lintons Printers (BACS)	Newsletter August	180.00
Lintons Printers (BACS)	Newsletter November	180.00
G Thompson (BACS)	Telephone October	50.23
Eon (BACS)	Electricity	11.77
N Crozier Contractor (BACS)	Village Maintenance October	301.00
D Hardy (CHQ)	Wreath	25.00
Northern Counties Allotments Association (BACS)	Membership Fee	55.00
Chester le Street Youth Band (CHQ)	Donation	100.00

- 19/72 Reports: - County Councillor A Simpson reported on County Council matters
- 19/73 Parish Council Newsletter: - The Clerk reported that the next edition of the Parish Council Newsletter would be delivered in the last week in October.
- 19/74 Neighbourhood Plan Committee: - Councillor Reynolds reported that the referendum for the adoption of Witton Gilbert Neighbourhood Plan would be held on 7<sup>th</sup> November 2019
- 19/75 Friends of the Earth Action Plan: - The Council discussed 20 actions parish councils can take on the climate and nature emergency.  
The Council resolved that all Councillors are invited on a tour of the village on Sunday 17<sup>th</sup> November 2019 at 10.am, meeting at the Village Centre, to consider what actions they could take.
- 16/76 Rate Precept: - The Council discussed a summary of expected balances at 31<sup>st</sup> March 2020 and expected expenditure for the coming financial year commencing 1<sup>st</sup> April 2020.  
The Council resolved that the Parish Precept 2020 - 2021 be placed on the agenda for further discussion at its meeting in December.
- 16/77 Risk Assessment; - The Council carried out its annual financial risk assessment of its accounts and audit procedures & found all in order.
- 19/78 Temporary Deputy Parish Clerk: - The Council discussed the position of Temporary Deputy Parish Clerk.  
The Council resolved that this matter be deferred to the Personnel Committee to be held on 25<sup>th</sup> November at 6.00pm

As there was no further business the meeting closed at 7.17 p.m.

Signed..... Councillor F Reynolds Chairman 2<sup>nd</sup> December 2019